

**TENDER FOR  
SUPPLY AND INSTALLATION OF  
DESKTOP COMPUTER, PRINTER, UPS AND LAN  
CONNECTION FOR BUSINESS CLUB OF NEW TOW  
KOLKATA.**

**N.I.T. NO. : 23/NKDA/ADMN of 2016-17**

**New Town Kolkata Development Authority  
03, MAR, New Town Kolkata  
Pin – 700156**

Tel No. 033-23242324

Website: [www.nkdamar.org](http://www.nkdamar.org)

# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
3, Major Arterial Road, New Town, Kolkata - 700 156

**Memo No : 3292/NKDA/Admn-581 /2015**

**Date : 15/06/2016**

Sealed quotations are invited in two bid systems (Technical & Commercial bid in two separate sealed envelopes contained in one bigger envelope) for Supply and Installation of Computer System, Laptop, Software & UPS as detailed below:

Requirement	1. Desktop : 6 Nos 2. All in one Printer : 6 Nos. 3. Dot Matrix Printer : 2 4. UPS: 6 5. LAN Connection: 11 nos. 6. Switch : 1 no.
Technical Bid	Annexure – A
Commercial Bid	Annexure – B
Earnest Money Deposit along with Tender	Rs.5,000/- (Rupees five thousand only) In favour of “ <b>New Town Kolkata Development Authority</b> ” Payable at “ <b>Kolkata</b> ”
Last date of submission of tender	22/06/2016 upto 2:30 PM
Date of opening of Bid	22/06/2016 at 03:00 PM
Address for Tender Inquiry and Delivery	Administrative Officer New Town Kolkata Development Authority (NKDA) 03 MAR, New Town Kolkata - 700156

## 1. Instructions to the Tenderers

- 1.1. The Bidder shall be OEM or Authorized Distributors/ Partners/ Dealers/Resellers (Preferably).
- 1.2. The tender documents can be downloaded from the our website [www.nkdamar.org](http://www.nkdamar.org).
- 1.3. The Earnest Money Deposit of Rs. 5,000/- (Rupees Five thousand only) by way of D.D. only drawn in favour of “New Town Kolkata Development Authority” payable at Kolkata, shall be submitted along with Technical Bid.
- 1.4. The offers without EMD will be rejected.
- 1.5. Tender shall be duly, properly and exhaustively filled in. All pages of the tender should be signed with stamp by the Authorized Signatory of Tenderer with company stamp on all the pages of this tender.
- 1.6. Any cutting/over writing etc. in the tender must be signed by the person who is signing the tender. The rates and units shall not be overwritten. The financial figures in commercial bid shall always be both in figures and words. In case of any discrepancy in figures and words, the amount written in words shall be considered.

- 1.7. The Tenderer shall submit the copy of PAN along with the Technical Bid of the tender document.
- 1.8. The tender shall be placed in a properly sealed bigger envelope addressed to Administrative Officer, New Town Kolkata Development Authority, New Town Kolkata – 700156 and the said bigger envelope shall contain two separate sealed envelopes containing Technical & Commercial bids.
- 1.9. The bigger envelope shall be super-scribed as **“Tender for Supply and Installation of Desktop Computer, Printer ,UPS and LAN Connection for Business Club of New Tow Kolkata”**. The two sealed envelopes inside the bigger envelope must be super-scribed as: Envelope No-1: The said envelope is for technical bid & shall be super-scribed as **“TECHNICAL BID ”** Envelope No-2: The said envelope is for commercial bid & shall be super scribed as **“COMMERCIAL BID”**.
- 1.10. Bids will be opened on 22<sup>nd</sup> June 2016 at 03:00 PM in the office of New Town Kolkata Development Authority. A representative of the Tenderer may be present at the time of opening of the tender.
- 1.11. Tenderers may quote for all items or the items they are authorised to sell.

## **2. TERMS & CONDITIONS**

- 2.1. Submission of the duly signed tender implies that these conditions of tender have been read by the Tenderer and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the tender rests with Administrative Officer, NKDA, who reserves the right to accept or reject any or all tenders without assigning any reason therefore.
- 2.2. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained at any stage.
- 2.3. The delivery period of the supplies should be within 07 days from the date of confirmed order from NKDA.
- 2.4. The supplier shall provide packing of the goods, as is required to prevent their damages or deterioration during the transit to their final destination i.e. New Town Business Club, Street No -90, Action Area- IA, New Town Kolkata- 700156.
- 2.5. The rates quoted shall be firm & all inclusive for delivery & installation.
- 2.6. 100% Payment will be made against successful delivery and installation for which the tenderer shall submit bills in duplicate (original + copy) giving the reference number of the supply order along with delivery note.
- 2.7. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.

- 2.8. If the Desktop Computer, and other related are found to be different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, NKDA shall have right to totally reject the said items and claim for compensation. The supplier shall be responsible for arranging the rejected said items to be removed at his cost from NKDA premises.

*P. Mukherjee*



**Administrative Officer- I**  
**New Town Kolkata Development Authority**

**Memo No : 3292(3)/NKDA/Admn-581/2015**

**Date : 15/06/2016**

Copy forwarded for kind information to:

1. Finance Officer, NKDA.
2. PA to Chairman, NKDA.
3. PA to CEO, NKDA.



**Administrative Officer- I**  
**New Town Kolkata Development Authority**

**TECHNICAL BID**FORMAT & REQUIREMENTS

1. Tender Ref. No: .....
2. Name of Tenderer: .....
3. Complete office address of Tenderer  
.....  
.....
4. Contact details of authorized person of tenderer who have signed the tender.
  - a. Name.....
  - b. Designation.....
  - c. Phone (Office).....
  - d. Phone (Mobile).....
  - e. E mail.....
5. Due date & Time of submission of bid: .....
6. EMD payment details (DD number & bank detail) .....
7. Submission of technical confirmation to the requirement.

#	Items Description	Quantity	Compliance (Yes/No)
1	Processor- Core i3-4160 RAM- 4GB DDR3 HDD- 500GB OS-Win8.1Pro downgrade to Win7Pro 64 Display-18.5" TFT ODD- DVD RW 3 Yrs Warranty	6	
2	All in Printer Functions Print, copy, scan, fax, web Print speed (letter/A4)1 Up to 19 ppm black, up to 14.5 ppm color Control panel 2.65-inch (6.75 cm) color touch screen Print input capacity 250 ADF input capacity 35 Mobile printing capability ,wireless direct printing	6	
3	Dot Matrix Printer Print Method - Impact dot matrix Number of Pins in Head- 9 pins Print Direction - Bi-direction with logic seeking Control Code - ESC/P and IBM PPDS emulation	2	

	<p>High Speed Draft - 10 / 12 / 15 cpi 347 / 357 / 390 cps  High Speed Draft Condensed - 17 / 20 cpi 383 / 298 cps  Draft - 10 / 12 / 15 cpi 260 / 312 / 223 cps  Draft Condensed - 17 / 20 cpi 222 / 260 cps  Draft Emphasized- 10 cpi 130 cps  NLQ - 10 / 12 / 15 / 17 / 20 cpi 65 / 78 / 55 / 47 / 56 cps  Pitch- 10 / 12 / 15 / 17 / 20 cpi 80 / 96 / 120 / 137 / 160 cpl</p>		
4	<p>24 Port Managed Switch Differentiator</p> <ul style="list-style-type: none"> <li>24-port gigabit advanced smart managed switch with 4 GbE SFP ports</li> </ul> <p>Ports</p> <ul style="list-style-type: none"> <li>(24) RJ-45 auto-negotiating 10/100/1000 ports</li> <li>(4) SFP 1000 Mbps ports</li> <li>Supports a maximum of 24 autosensing 10/100/1000 ports plus 4 1000BASE-X SFP ports, or a combination</li> </ul> <p>Memory and processor</p> <ul style="list-style-type: none"> <li>MIPS @ 500 MHz</li> <li>32 MB flash</li> <li>Packet buffer size: 4.1 Mb</li> <li>128 MB SDRAM</li> </ul> <p>Latency</p> <ul style="list-style-type: none"> <li>100 Mb Latency: &lt; 5 <math>\mu</math>s</li> <li>1000 Mb Latency: &lt; 5 <math>\mu</math>s</li> </ul> <p>Throughput</p> <ul style="list-style-type: none"> <li>up to 41.7 Mpps</li> </ul> <p>Routing/switching capacity</p> <ul style="list-style-type: none"> <li>56 Gbps</li> </ul> <p>Management features</p> <ul style="list-style-type: none"> <li>IMC - Intelligent Management Center</li> <li>Limited command-line interface</li> <li>Web browser</li> <li>SNMP manager</li> <li>IEEE 802.3 Ethernet mib</li> </ul>	1	
5	UPS 600 VA	6	
6	<p>LAN Connectivity (12 nos of port)  Cat6 Cable (305 mtr) x 2 box  Cat6 I/O with faceplate &amp; Backbox X 11 Pcs  Cat6 Patch cord 1 mtr x 11Pcs  Cat6 Cable Laying (incl. PVC pipe,Casing etc.,) for 500 Mtr</p>	12	

8. Documents to be enclosed with the Technical bid are as under :
  - a. Duly signed & stamped Tender documents (All pages) as a mark of your acceptance.
  - b. Details of latest buyers to whom the similar supplies were made.
  - c. Copy of PAN duly Signed & Stamp
  - d. Financial Capability.
  
9. Validity of Tender – 90 days from the date of opening of Technical Bid.

**Signature of the Tenderer with stamp**

**COMMERCIAL BID  
FORMAT & REQUIREMENTS**

1. Tender Ref. No.: .....
2. Name of the Tenderer: .....
3. The offer with rates for the schedule of requirements of items, as elaborated under, to be submitted. Adhering to the format given below is a Pre-requisite for considering your quotations:

#	Items Description	Qty	Amount (Rs.) in INR (Unit Price)	Taxes as Applicable (Rs.) in INR	Total Amount (Rs.) in INR
1	Processor- Core i3-4160 RAM- 4GB DDR3 HDD- 500GB OS-Win8.1Pro downgrade to Win7Pro 64 Display-18.5" TFT ODD- DVD RW 3 Yrs Warranty	6			
2	All in Printer Functions Print, copy, scan, fax, web Print speed (letter/A4)1 Up to 19 ppm black, up to 14.5 ppm color Control panel 2.65-inch (6.75 cm) color touch screen Print input capacity 250 ADF input capacity 35 Mobile printing capability ,wireless direct printing	6			
3	Dot Matrix Printer Print Method - Impact dot matrix Number of Pins in Head- 9 pins Print Direction - Bi-direction with logic seeking Control Code - ESC/P and IBM PPDS emulation High Speed Draft - 10 / 12 / 15 cpi 347 / 357 / 390 cps High Speed Draft Condensed - 17 / 20 cpi 383 / 298 cps Draft - 10 / 12 / 15 cpi 260 / 312 / 223 cps Draft Condensed - 17 / 20 cpi 222 / 260 cps Draft Emphasized- 10 cpi 130 cps NLQ - 10 / 12 / 15 / 17 / 20 cpi 65 / 78 / 55 / 47 / 56 cps Pitch- 10 / 12 / 15 / 17 / 20 cpi 80 / 96 / 120 / 137 / 160 cpl	2			
4	24 Port Managed Switch Differentiator <ul style="list-style-type: none"> <li>• 24-port gigabit advanced smart managed</li> </ul>	1			



	<p>switch with 4 GbE SFP ports</p> <p>Ports</p> <ul style="list-style-type: none"> <li>• (24) RJ-45 auto-negotiating 10/100/1000 ports</li> <li>• (4) SFP 1000 Mbps ports</li> <li>• Supports a maximum of 24 autosensing 10/100/1000 ports plus 4 1000BASE-X SFP ports, or a combination</li> </ul> <p>Memory and processor</p> <ul style="list-style-type: none"> <li>• MIPS @ 500 MHz</li> <li>• 32 MB flash</li> <li>• Packet buffer size: 4.1 Mb</li> <li>• 128 MB SDRAM</li> </ul> <p>Latency</p> <ul style="list-style-type: none"> <li>• 100 Mb Latency: &lt; 5 <math>\mu</math>s</li> <li>• 1000 Mb Latency: &lt; 5 <math>\mu</math>s</li> </ul> <p>Throughput</p> <ul style="list-style-type: none"> <li>• up to 41.7 Mpps</li> </ul> <p>Routing/switching capacity</p> <ul style="list-style-type: none"> <li>• 56 Gbps</li> </ul> <p>Management features</p> <ul style="list-style-type: none"> <li>• IMC - Intelligent Management Center</li> <li>• Limited command-line interface</li> <li>• Web browser</li> <li>• SNMP manager</li> <li>• IEEE 802.3 Ethernet mib</li> </ul>				
5	UPS 600 VA	6			
6	<p>LAN Connectivity (12 nos of port)</p> <p>Cat6 Cable (305 mtr) x 2 box</p> <p>Cat6 I/O with faceplate &amp; Backbox X 11 Pcs</p> <p>Cat6 Patch cord 1 mtr x 11Pcs</p> <p>Cat6 Cable Laying (incl. PVC pipe,Casing etc.,) for 500 Mtr</p>	12			

Grand Total in Words:.....

Name of the Tenderer: .....

N. B : The rate quoted shall be in accounting units (A/U) and should be inclusive of basic price & all other cost including cartage, insurance, taxes & duties (as applicable). The Validity of tender is 90days from date of opening of bid.

Signature of the Tenderer